

BOARD MEETING AGENDA

Elk Run HOA Div. 3,5 Board of Directors

ANNUAL Meeting

Monday December 9th , 2024

7:00 pm. Via Teams

NOTICE OF THE MEETING: An open meeting of the Board of Directors of the Elk Run Homeowners Association will be held at 7:00 pm on Monday, December 9th, 2024, via Teams. The following items will be on the agenda for the meeting:

1. **Call to Order:** Done by the president
2. **Roll Call:** Introduce board members to everyone present.
3. **Open Forum:**
Each resident present may express their concerns for up to five (5) minutes. A manager or member of the board may give a brief response. Speakers must observe proper behavior and rules of decorum. Speakers may not transfer their time to others.
4. **Approval of Last Meeting's Minutes:** To summarize what happened for those who were absent during the last meeting but are present now. Be sure to highlight any issues that did and did not get resolved, but refrain from discussing them further at this time.
5. **Presentation of Reports**
 - a. Interim Treasurer's Report on yearly budget
 - b. Approval of 2025 budget
 - c. Dues/billing Report for both divisions
 - d. Committee Reports
6. **Old Business from last meeting:**
 - a. Share results of Square online billing
 - b. After sending the letter, discuss Division 3 and ways to encourage and include them in the HOA
 - c. Implementation of Square online billing
7. **New Business:** New business refers to any new items that are submitted to the board for discussion or action.
 - a. Assessing late fees for nonpayment. Refer to Bylaws
 - b. Finding new HOA members to replace old members, from Div. 3
 - c.
8. **Meeting Adjourned**